

FOOD TRUCK, TRAILER, OR CART REGISTRATION FORM

REGISTRATION CHECKLIST

- ☐ Mail or email the completed FOOD TRUCK, TRAILER, OR CART REGISTRATION FORM
- ☐ Payment
- ☐ Email High Resolution Logo
- ☐ Mail or email a copy of Certificate of Liability Insurance
- ☐ Mail or email the signed Terms and Conditions Form
- ☐ Mail or email the signed Affirmation & Liability Release
- ☐ Mail or Email copy of current Health Permit from home state/county/city
- ☐ Picture and description of Midsouth Food Truck Festival Sample featured item
- ☐ Everyday Menu outside Food Truck Festival

Forms/payment can be mailed to:
Midsouth Food Truck Festival
PO BOX 1670
Olive Branch, MS 38654

Forms, logos, pictures, insurance and agreements can be email to: director@midsouthfoodtruckfest.com

REGISTRATION APPROVAL

As we receive applications, we will begin approving applications. We have a total of 49 spaces for food trucks, and we will try to be fair to everyone. We will review all menus to ensure one specific food type is not overloaded. You will be notified within two weeks of receiving your application on all decisions. Be sure to get your application in as soon as possible, and complete to secure your space in 2019. Everything on checklist must be included to be approved for this event.

SAMPLING SIZE ITEM

Everyone is required to have 1 menu entree offered at a sample portion for \$3.00. This allows everyone to have the opportunity to either ,sample numerous trucks or purchase from full menu. The sample size is up to the truck. We recommend taking a popular item you sell around \$6 and halving the portion size. This is strictly up to trucks, but is required to participate in the 2019 Midsouth Food Truck festival. MSFTF Staff will be walking around checking throughout the day that these samples Items are up. If you fail to produce this item, we will first instruct you to add it if continue failure to do so you will be asked to shut down. Please notify us of your item at least a wekk in advance of the event via email.

CITY TASTING TOUR VIP EXPERIENCE

2019 Midsouth Food Truck Fest has brought about demand for more trucks, more food, and a better experience. We are teaming up with City Tasting Tours, in Memphis, to offer attendees the chance to tour the park and a sampling from 5 trucks. There will be 2 tour times: 11:30 am and 2:30 PM. They will be 2 1/2 hours long, led by a guide. The tour will go through the park for guest to see the trucks sample from 5 participating trucks of their \$3 item. Each tour will have between 30 to 50 people. Trucks that wish to participate in this great experience will receive reimbursement the morning of the event for the number of tour guest attending. You will be contacted before the festival with the number of guests for your given time on the tour, and we ask that you have these samplings ready at the assigned time. It is an opportunity for people to skip lines and sample several trucks in a small window of time. Remember you will be reimbursed before the event, if you wish to participate in this experience.

EVENT SHIRTS

Every truck will be given two shirts the morning of the event as a gift from the festival. Additional shirts can be purchased at a lower price once your registration has been approved. If you fail to fill out shirt information on registration form we can not get your shirts by the morning of the event.

COMPETITION GUIDELINES

Every truck will receive a 2019 Midsouth Food Truck Festival guideline and policy book no later than April 21, 2019 via mail. Please be sure you provide a correct mailing address on your application. Categories are as follows:

Dinner Bell: Best Main Entree

Sweet Treat: Best Dessert

Finger Food: Best Side Item

People's Choice: Most overall public voting tickets in Bucket

Prizes : \$250 for each lower catagory (Dinner Bell, Sweet Treat, Finger Food)

\$750 for People's Choice

All Catagories will receive a trophy the day of the event.

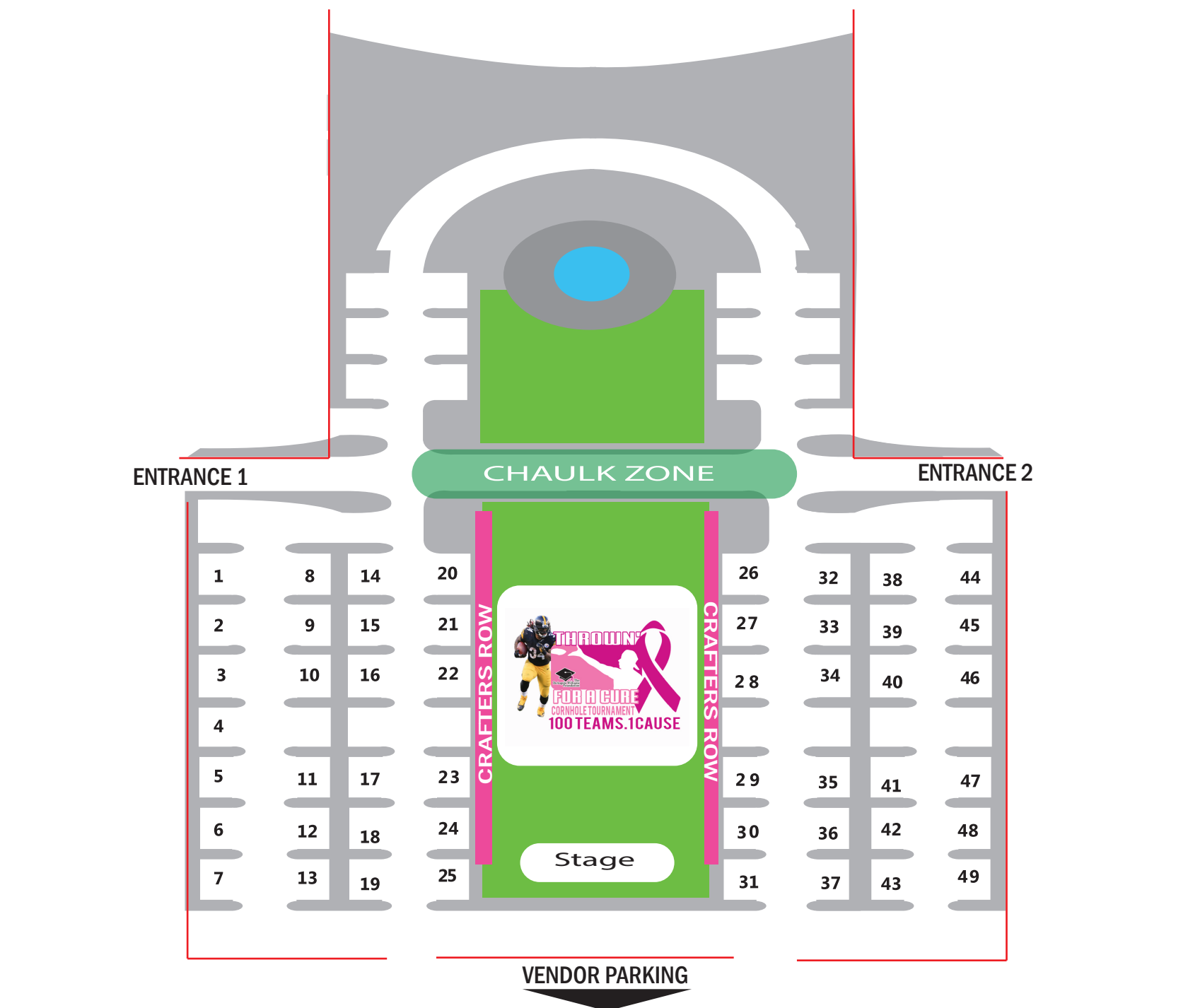
Please stay around after the event till 6:30 pm to see results.

BEVERAGE POLICY

No alcoholic beverages may be sold or given away! Bottle and canned drinks must be Coke Cola products. If you are caught breaking these rules you will be asked to shut down your operation by our security staff for the remainder of the festival. You will not be refunded your site fee, nor will you be approved to return for future festivals.

SPOT ASSIGNMENT

During the 2018 Midsouth Food Truck Festival spots will be chosen at random. We have a new condensed area to assure everyone is visible. The festival layout, which is subject to change due to weather or other circumstances, is as follows:





TRUCK TERMS & CONDITIONS FORM

Disclaimer: A completed application does not guarantee acceptance. Approval to the festival will be considered on a first come, first serve basis. Once spaces are filled completely, trucks will be placed on a wait list, and notified should a space become available.

- Participating food vendors in a food truck, trailer, or cart. Spot assignment will dictate the direction of service window.
- Set-up time will begin Friday, April 26th from noon to 8 pm, and Saturday April 27th at 7 am to 10 am. All additional vehicles must be removed by 10 am
- Trucks must provide one main entree at a \$3.00 sample serving.
- Participating trucks are allowed a 10' x 10' canopy or tent in front of their truck to help with service of customers. You are responsible for securing your tent in case of heavy winds.

Cancellation Policy: A cancellation fee of \$50 will be charged to participants for any cancellation after registration has been verified. There will be a \$25 fee for all returned checks.

Note: The Midsouth Food Truck Festival has obtained an event permit to cover the street closure, and 10' x 10' vendor tents along Main Street. You are covered under the event permit. No Health Permit is required for this event. However, you are still required to follow all rules and guidelines set forth by the Shelby County Health Department and the City of Memphis, and may be subject to their inspection.

It is your responsibility to have read and understand what is outlined in this document for food vendors participating in the Midsouth Food Truck Festival. By signing below, you acknowledge, understand, and agree to abide by the rules and regulations of the Midsouth Food Truck Festival.

Name: _____

Food Truck: _____

Signature: _____

Date: _____



AFFIRMATION & LIABILITY RELEASE

I, _____, hereby affirm that I have been well advised and thoroughly informed of the inherent hazards and policies of the event. I know that by participating in the **2019 Mid-South Food Truck Fest**, I am exposing myself to certain known and unknown liabilities in my direct and indirect actions with the public and invitees of this event. I also understand that if I choose to hire help for the event, that I am directly responsible for their actions or injury. I hereby personally assume all risks associated with my voluntary participation in this event for any harm, injury or damage that may befall me or any employee or temporary help, as a result of my participation, whether foreseen or unforeseen.

I understand and agree that Mid-south Food Truck Fest is located in Shelby County in the state of Tennessee, their members and/or directors and officers may not be held liable in any way for any occurrence in connection with my participation in the **2019 Mid-South Food Truck Fest** that may result in injury, death, or other damages to me or my family, heirs, or assigns, and in consideration of being allowed to participate in this event, I hereby personally assume all risks in connection with said event for any harm, injury, or damage that may befall me, including all risks connected therewith, whether foreseen or unforeseen; and further to save and hold harmless said event and persons from any claim by me, or my family, estate, heirs, or assigns arising out of my participation in this event.

I further state that I am of lawful age and legally competent to sign this affirmation and release, or that I have acquired the written consent of my parents or guardians; that I understand the terms herein are contractual and not a mere recital; and that I have signed this document of my own free will.

It is my intention by this instrument affirmed by my signature below to exempt and release Mid-South Food Truck Fest, their members, directors and officers from all liability whatsoever for personal injury, employer's liability and workers' compensation, property damage or wrongful death arising out of or in the course of my participation in this event.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS AFFIRMATION AND RELEASE BY READING IT BEFORE I SIGN IT.

Name: _____

Food Truck: _____

Signature: _____

Date: _____



FOOD TRUCK, TRAILER, OR CART REGISTRATIOAN

Registration Deadline April 14th 2019
Event Date April 27th 2019 11 AM to 5:30 PM
Registration Fee \$145

Truck Name _____

Contact Name _____

Address _____

Telephone _____

Email Address _____

Shirt Size 1: ☐ S ☐ M ☐ L ☐ XL ☐ 2XL ☐ 3XL

Shirt Size 2: ☐ S ☐ M ☐ L ☐ XL ☐ 2XL ☐ 3XL

Shirts will be given day of event with People's Choice bucket

Please indicate the Food Categories to you will be competing in:

☐ Finger Food ☐ Dinner Bell ☐ SweetTreat

Everyone will be competing in the People's Choice Competition You will receive bucket at arrival to festival.

☐ I would like to participate in the CityTastingTours VIP Experience.

PAYPAL PAYMENT INFORMATION

Please send payment viaPaypal to: director@midsouthfoodtruckfest.com

OFFICE USE ONLY PROCESSDATE: _____

CHECKPAYMENT INFORMATION

Please send checks to: Midsouth Food truck Fest, PO BOX 1670, Olive Branch, MS 38654

Make Checks payable to: Midsouth Food Truck Fest

OFFICE USE ONLY CHECK NO.: _____

CREDIT CARD PAYMENT INFORMATION

☐ I authorize Midsouth FoodTruck Festival to charge \$ _____ on my credit card for my participation in the 2019 Midsouth Food Truck Festival

Name as it appears on the card

Expiration Date

CVC

Card Type (Visa, Mastercard, etc.)

Card Name

Billing Address

Signature

Date